



## Job Opportunity

### 2019 Summer CREW Girls Youth Camp Supervisor and Senior Leader

Sunset Community Centre is seeking a dynamic and organized Summer CREW (Confident, Responsible, Energetic Women) Girls Youth Camp Senior Leader to implement and lead our girls only youth camp (11-15 years)! Every week offers exciting out-trips and engaging activities revolving around CREW values: leadership development, independence, friendship and diversity.

The CREW Girls Youth Camp Senior Leader reports to the CREW Girls Youth Camp Supervisor and Summer Day Camp Project Manager. This is a direct leadership role with supervisory responsibilities.

Camp runs from July 2-August 23, Monday to Friday, 10:00am-4:00pm. This program will take place at Sunset Community Centre.

#### **Responsibilities:**

- Planning and leading unique opportunities ranging from outdoor adventures to urban activities for campers ages 11-15 years, with support from the Day Camp Project Manager and Day Camp Supervisor
- Assisting with promotion of camps, preparing reports, and managing a budget
- Assisting with collecting waiver forms, and filing them appropriately
- Liaising with parents/guardians of camp participants regarding camp issues and behaviors of campers
- Communicating with community centre staff and following organizational procedures
- Preventing and resolving conflicts
- Mentoring volunteers
- Ensuring activities are carried out safely, while keeping the campers engaged in meaningful play
- Preparation of equipment and supplies required for operations of daily activities

#### **Qualifications & Experience:**

- Experience working in a day camp setting as a supervisor, leader, or volunteer
- Experience working with children and youth ages 11-15 in a recreational setting
- Excellent communication, leadership, problem-solving and interpersonal skills
- Valid first aid and CPR is mandatory; valid BC Driver's License and second language is an asset
- Ability to work independently and within a team, and can make appropriate decisions as needed
- Experience with administrative tasks such as writing reports, and managing budgets
- Clearance of a Police Record Check

#### **To be eligible to participate in the Canada Summer Jobs initiative, individuals must:**

- Be between 15 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act
- Be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations

#### **Positions:**

**Supervisor** (1 position)                      \$18.00 per hour plus 4% in lieu of benefits  
**Senior Leader** (1 position)                \$16.00 per hour plus 4% in lieu of benefits

**Work Hours:** Monday to Friday, up to 12 weeks of Full-Time employment.

**Deadline:** Applications are due no later than **Friday, May 17, 2019.**

**Please submit 1 document with your Cover Letter and Resume via email to:**

Mawi Bagon, Recreation Programmer  
[mawi.bagon@vancouver.ca](mailto:mawi.bagon@vancouver.ca)

In the subject line, please list the position title you are applying for:

*"Crew Girls Day Camp - Supervisor" OR  
"Crew Girls Day Camp Leader - Senior"*

**ONLY EMAIL APPLICATIONS WILL BE ACCEPTED**

We thank all applicants for their interest in the Summer Day Camps program, but due to the volume of applications received, we are only able to contact those applicants who have been selected for an interview. No phone calls please.